

# WEA Course information sheet 2020-21



**Adult Learning  
Within Reach**

<b>Course title:</b> Think Work for ESOL students - Job Search		<b>Course ID:</b> C2526562
<b>Start date:</b> 27/01/2021	<b>End date:</b> 27/01/2021	<b>Day(s)/time(s):</b> Wed 09:00
<b>Number of sessions:</b> 1	<b>Hours per session:</b> 2	<b>Tutor</b> Nicolas Soucie
<b>Additional hours:</b>	<b>Online Learning Hours:</b> 0	
<b>Specific funder/partner requirements:</b>		
<b>Awarding body (if any):</b> <b>Title of qualification to be gained:</b>		<b>Level:</b> Entry 3
<b>Fee:</b> £6.40 or <b>Free</b> if you are in receipt of an income related benefit (only SFA funded) <b>Accreditation Fee</b> (if applicable):		
<b>Venue:</b> Online Learning, Online, ZZ99 9ZZ		
<p><b>Theme(s):</b> The WEA has four themes it uses for planning its provision.  <b>Employability</b> – helping students to get a job or to make progress in their employment  <b>Health and Wellbeing</b> – making a positive contribution to their own or others health and wellbeing  <b>Community Engagement</b> – encouraging students to be positively involved in their communities  <b>Culture</b> – learning about diverse cultures, identities and environments</p> <p>The Theme(s) used in planning your course is/ are:</p> <ol style="list-style-type: none"> <li><b>Employability</b></li> <li></li> </ol>		

## Course Aim

One class session that will take place on January 27th, 2021 at 9:00am-11:00am. The goal of the lesson is to grow in confidence with searching for jobs online and finding the right websites to unlock your job potential.

## Course Description

One class session that will take place on January 27th, 2021 at 9:00am-11:00am. Focus will be ways to do a job search, key vocabulary that relates to job searches. Easiest way to find a job. There will also be class discussions on Zoom.

## Do I need any particular skills or experience?

## What will I achieve?

### By the end of the course I will be able to:

- How to search for jobs online
- How to create a profile on job search websites
- Using key vocabulary to help find the job you want
- Discuss ideas with peers
- Online Techniques

### **What teaching methods will be used and will there be work outside of the class?**

- The WEA's digital learning platform, Canvas will be used to provide resources or to support lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. If you want to understand more about our digital learning platform please visit: <http://bit.ly/WEAonline>
- The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning
- Classroom discussion and sharing ideas with peers will be an important activity in this lesson.

### **What kind of feedback can I expect from the tutor?**

- You will be able to keep a digital portfolio of your work on WEA's digital learning platform, Canvas.
- You will be encouraged to share your work with the group and discuss your learning
- You will be encouraged to consider other students work and give your opinions and suggestions

### **What else do I need to know? Is there anything I need to bring?**

- What you need: You will need an internet connection, speakers, a microphone and a webcam so that you can use our video learning platform, Zoom. If you'd like to understand more Zoom please visit: <http://bit.ly/ZoomSpec>
- You will also need access to the internet outside of your sessions. You could do this using a smart phone, tablet, laptop or a desktop computer (at home or through a library etc.).
- Nothing else is needed
- All materials will be provided

### **Pre-course work, reading and information sources**

- No pre reading or pre course work is required
- No pre reading is required but research on the subject on the internet or in the library may be helpful

### **Possible next steps after this course (including career opportunities if appropriate)**

- Progress to another WEA course
- This course could lead to a range of job opportunities. Follow link to National Careers Service for more details <https://nationalcareersservice.direct.gov.uk/>
- Help with refining your job search process. Also, grow in confidence when it comes to looking for the job you want.

### **Learning with the WEA**

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic

year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact:  
WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB  
Tel: 0300 303 3464 Email: [courseenquiries@wea.org.uk](mailto:courseenquiries@wea.org.uk)



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