

WEA Course information sheet 2020-21

Course title: Employability Skills initial assessment		Course ID: C2526521
Start date: 09/02/2021	End date: 09/02/2021	Day(s)/time(s): Tue 10:00
Number of sessions: 1	Hours per session: 3	Tutor Iqbaljeet Kaur Marwaha
Additional hours:	Online Learning Hours: 0	
Specific funder/partner requirements:		
Awarding body (if any): Title of qualification to be gained:		Level: Entry 3
Fee: £.00 or Free if you are in receipt of an income related benefit (only SFA funded) Accreditation Fee (if applicable):		
Venue: Online Learning, Online, ZZ99 9ZZ		
Theme(s): The WEA has four themes it uses for planning its provision. Employability – helping students to get a job or to make progress in their employment Health and Wellbeing – making a positive contribution to their own or others health and wellbeing Community Engagement – encouraging students to be positively involved in their communities Culture – learning about diverse cultures, identities and environments The Theme(s) used in planning your course is/ are: 1. Employability 2.		

Course Aim

This session will provide you with information about our accredited employability skills courses. You will be asked to complete an assessment task that will help us to see which course is right for you.

Course Description

During the session we will discuss your skills and experience with you, talk to you about the courses available and ask you to complete a task to see which course is right for you. We will provide you with information about the work you will need to complete during your studies.

Do I need any particular skills or experience?

What will I achieve?

By the end of the course I will be able to:

1. Recognise the range of accredited employability skills courses available
2. Identify the skills I have, need and will develop during a course
3. Agree whether I will be able to/ am ready to undertake an accredited course
4. Prepare for enrolment or referral to other learning opportunities

What teaching methods will be used and will there be work outside of the class?

- During the initial assessment you will be asked to complete tasks and will have a verbal

conversation with a member of staff to discuss the course.

What kind of feedback can I expect from the tutor?

- Staff at the initial assessment will provide you with verbal feedback to help determine your next steps.

What else do I need to know? Is there anything I need to bring?

- You will need a personal email address to join the WEA's digital learning platform, Canvas so that you can receive resources, record your progress and achievement and to work with others and share ideas. If you want to understand more about our digital learning platform please visit:
<http://bit.ly/WEAonline>

Pre-course work, reading and information sources

- No pre reading or pre course work is required

Possible next steps after this course (including career opportunities if appropriate)

- Progress onto an accredited employability skills course with the WEA

Learning with the WEA

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB
Tel: 0300 303 3464 Email: courseenquiries@wea.org.uk



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