

# WEA Course information sheet 2020-21



<b>Course title:</b> Buying and Selling Online		<b>Course ID:</b> C2422118
<b>Start date:</b> 24/02/2021	<b>End date:</b> 05/03/2021	<b>Day(s)/time(s):</b> Wed 10:00, Fri 10:00
<b>Number of sessions:</b> 4	<b>Hours per session:</b> 2.5	<b>Tutor</b> Allison Le Boutillier
<b>Additional hours:</b>	<b>Online Learning Hours:</b> 0	
<b>Specific funder/partner requirements:</b>		
<b>Awarding body (if any):</b> <b>Title of qualification to be gained:</b>		<b>Level:</b> Entry 3
<b>Fee:</b> £32.00 or <b>Free</b> if you are in receipt of an income related benefit (only SFA funded) <b>Accreditation Fee</b> (if applicable):		
<b>Venue:</b> Online Learning, Online, ZZ99 9ZZ		
<b>Theme(s):</b> The WEA has four themes it uses for planning its provision. <b>Employability</b> – helping students to get a job or to make progress in their employment <b>Health and Wellbeing</b> – making a positive contribution to their own or others health and wellbeing <b>Community Engagement</b> – encouraging students to be positively involved in their communities <b>Culture</b> – learning about diverse cultures, identities and environments  The Theme(s) used in planning your course is/ are:  1. <b>Employability</b> 2. <b>Health and Wellbeing</b>		

<b>Course Aim</b> This course will enable students to buy and sell goods and services online.
<b>Course Description</b> Students will learn how to shop safely online and purchase goods and services. They will also learn how to prepare items for sale and advertise them online.
<b>Do I need any particular skills or experience?</b>
<b>What will I achieve?</b> <b>By the end of the course I will be able to:</b> <ol style="list-style-type: none"><li>1. Identify a safe website</li><li>2. Understand how PayPal works</li><li>3. Use a comparison website</li><li>4. Write an advertisement to prepare an item for sale</li><li>5. Use at least 2 websites to advertise an item</li></ol>
<b>What teaching methods will be used and will there be work outside of the class?</b> - The WEA's digital learning platform, Canvas will be used to provide resources or to support

lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. If you want to understand more about our digital learning platform please visit:

<http://bit.ly/WEAonline>

- You may be asked to undertake additional work in your own time to support your learning

### **What kind of feedback can I expect from the tutor?**

- You will be encouraged to share your work with the group and discuss your learning

### **What else do I need to know? Is there anything I need to bring?**

- What you need: You will need an internet connection, speakers, a microphone and a webcam so that you can use our video learning platform, Zoom. If you'd like to understand more Zoom please visit: <http://bit.ly/ZoomSpec>

- You will also need access to the internet outside of your sessions. You could do this using a smart phone, tablet, laptop or a desktop computer (at home or through a library etc.).

- You will need a personal email address to join the WEA's digital learning platform, Canvas so that you can receive resources, record your progress and achievement and to work with others and share ideas. If you want to understand more about our digital learning platform please visit:

<http://bit.ly/WEAonline>

- It would be helpful if you had access to the internet (Mobile phone, tablet or computer at home or through a library etc.)

- You will need a device to take photographs, whether a digital camera or smartphone with camera facility.

### **Pre-course work, reading and information sources**

- No pre reading or pre course work is required

### **Possible next steps after this course (including career opportunities if appropriate)**

- Progress to another WEA course

### **Learning with the WEA**

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB

Tel: 0300 303 3464 Email: [courseenquiries@wea.org.uk](mailto:courseenquiries@wea.org.uk)



Education & Skills  
Funding Agency



European Union  
European Social Fund

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4 Luke Street, London, EC2A 4XW