

WEA Course information sheet 2020-21

Course title: English for Speakers of Other Languages (ESOL) Entry 3 Writing		Course ID: C3678998
Start date: 11/01/2021	End date: 14/07/2021	Day(s)/time(s): Mon 09:30, Wed 09:30
Number of sessions: 43	Hours per session: 2	Tutor Jennifer Rist
Additional hours:	Online Learning Hours: 0	
Specific funder/partner requirements:		
Awarding body (if any): City and Guilds		Level: Entry 3
Title of qualification to be gained: Award in ESOL Skills for Life (Writing) (Entry 3) (QCF)		
Fee: £275.20 or Free if you are in receipt of an income related benefit (only SFA funded)		
Accreditation Fee (if applicable): £21.60		
Venue: Online Learning, Online, ZZ99 9ZZ		
<p>Theme(s): The WEA has four themes it uses for planning its provision. Employability – helping students to get a job or to make progress in their employment Health and Wellbeing – making a positive contribution to their own or others health and wellbeing Community Engagement – encouraging students to be positively involved in their communities Culture – learning about diverse cultures, identities and environments</p>		
<p>The Theme(s) used in planning your course is/ are:</p> <p>1. Employability 2.</p>		

Course Aim
This course will help you to develop your writing skills. It leads to a City & Guilds ESOL Entry 3 Writing qualification.

Course Description
Before you can join this course, you will need to talk to a member of staff and do an initial assessment to make sure the course is right for you. For more information and to book an appointment please call 0300 303 3464.

This course will help you to increase your confidence writing longer texts in a range of everyday and more formal situations (e.g. work and education). It will help to improve your spelling of less common words by using strategies you have learned before. We will look at extending sentences (using 2 or more clauses), paying particular attention to the grammatical accuracy, in a range of tenses to write about events and actions in the past, present and future.

Do I need any particular skills or experience?

What will I achieve?

By the end of the course I will be able to:

1. Plan and write an initial draft of a text.
2. Organise a short text using paragraphs (showing order of events in time or for instructions).
3. Use a range of conjunctions to write compound and complex sentences.
4. Identify and explain how prefixes and suffixes can build up word families (adverbs, nouns and adjectives) from a common root word.
5. Check a piece of text for spelling, grammar and punctuation, and correct any mistakes.

What teaching methods will be used and will there be work outside of the class?

- The WEA's digital learning platform, Canvas will be used to provide resources or to support lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. If you want to understand more about our digital learning platform please visit: <http://bit.ly/WEAonline>
- The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning
 - • You will do lots of different activities with examples from real life situations
 - Your tutor will give you homework
 - The tutor will give you lots of practice to prepare for your exam.

What kind of feedback can I expect from the tutor?

- You will be able to keep a record of your progress and achievement using photos, audio, text or documents uploaded into the WEA's digital learning platform, WEA Canvas.
- Your tutor will provide written, text and audio feedback recorded in WEA Canvas, WEA's digital learning platform.
 - • Your tutor will help you to set targets for your learning.
 - Your tutor will give you regular friendly feedback about your progress.
 - There will be an exam at the end of this course.

What else do I need to know? Is there anything I need to bring?

- What you need: You will need an internet connection, speakers, a microphone and a webcam so that you can use our video learning platform, Zoom. If you'd like to understand more Zoom please visit: <http://bit.ly/ZoomSpec>
- You will need a personal email address to join the WEA's digital learning platform, Canvas so that you can receive resources, record your progress and achievement and to work with others and share ideas. If you want to understand more about our digital learning platform please visit: <http://bit.ly/WEAonline>
- Official document(s) showing your name, address, date of birth
Certificates for English / English for Speakers of Other Languages (ESOL) qualifications you have.

Pre-course work, reading and information sources

- You will have access to course resources and links to wider learning through the WEA's digital learning platform, Canvas: <http://bit.ly/WEAonline>
- It is useful if you are already trying to use your English in everyday situations.

Possible next steps after this course (including career opportunities if appropriate)

- Progress to another WEA course
- Progress to a course with another provider
- Become involved with the WEA in a range of voluntary work and other activities including campaigning as a WEA member
- Become involved as a volunteer for a WEA partner or another organisation
- • Your tutor will talk to you about what you want to do next at the end of the course.
- You may want to get a job.
- You can move onto a Level 1 Writing course, an Entry 3 Speaking and Listening course or an Entry 3 Reading course.

Learning with the WEA

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB
Tel: 0300 303 3464 Email: courseenquiries@wea.org.uk



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