

WEA Course information sheet

2020-21



Adult Learning
Within Reach

Course title: Make the Most of your I pads, Tablets & Smartphones		Course ID: C3678518
Start date: 24/09/2020	End date: 17/12/2020	Day(s)/time(s): Thu 09:00
Number of sessions: 12	Hours per session: 1.5	Tutor Trevor Parsons
Additional hours:	Online Learning Hours: 0	
Specific funder/partner requirements:		
Awarding body (if any): Title of qualification to be gained:		Level: Entry 3
Fee: £57.60 or Free if you are in receipt of an income related benefit (only SFA funded) Accreditation Fee (if applicable):		
Venue: Online Learning, Online, ZZ99 9ZZ		
Theme(s): The WEA has four themes it uses for planning its provision. Employability – helping students to get a job or to make progress in their employment Health and Wellbeing – making a positive contribution to their own or others health and wellbeing Community Engagement – encouraging students to be positively involved in their communities Culture – learning about diverse cultures, identities and environments The Theme(s) used in planning your course is/ are: 1. Employability 2. Health and Wellbeing		

Course Aim
To explore the features of a variety of digital devices. Compare common features of iPads, android tablets & smartphones. Exchange hints tips & advice about useful apps. Make the most of your own device.

Course Description
This is a BYOD Online course - [Bring Your Own Device]. Using the WEA Online learning platform Canvas & Zoom you will explore the common features of a variety of digital devices such as: iPads, android tablets & smartphones. Learn how to make the most of your own device. Try before you buy if you want to share a device with someone else.

Do I need any particular skills or experience?
- You will need your own personal email address so that you're able to login to the WEA's digital learning platform: WEA Canvas. You will need to be able to understand how to follow URL links to pages on the internet. If you want to understand more about Canvas please visit:
<http://bit.ly/WEAonline>
- You will need to be able to follow links to join our WEA live video learning platform: WEA Zoom. If you'd like to understand more about our video learning platform, Zoom please visit:
<http://bit.ly/WEAonline> and <http://bit.ly/ZoomSpec>
- This course is for a group of around 15 students studying in a live video-learning platform

conference and an online digital learning environment platform from the comfort of your own home.

- This is a live lecture delivered by a subject specialist in an online webinar video learning platform. You will need to be able to access the internet on a device with speakers or earphones. There will be opportunities to take part in discussions and chats. If you'd like to know how to use Zoom please visit: <http://bit.ly/ZoomSpec>
- This course is suitable for beginners and improvers

What will I achieve?

By the end of the course I will be able to:

1. Become familiar with the physical features of your device: Buttons, switches, touch screen, cameras, apps, charging and battery care.
2. Using the Internet: enter web addresses (URL's), Use a search engine, find information in text, picture or video forms.
3. Use the camera for digital photography and video. Store, find and view photos and videos. Edit (Change) photos.
4. Understand common and useful settings: Connect to WiFi, personalise the display, manage your preferences.
5. Understand how to stay safe on the Internet. Know the procedures to choose and download useful apps. Exchange ideas for useful apps.

What teaching methods will be used and will there be work outside of the class?

- The WEA's digital learning platform, Canvas will be used to provide resources or to support lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. If you want to understand more about our digital learning platform please visit: <http://bit.ly/WEAonline>
 - The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning
 - You may be asked to undertake additional work in your own time to support your learning
 - You will be expected to carry out a range of activities in your own time
 - Please ensure you have your own device.
- Make sure you know your username or email address and the correct passwords, otherwise you cannot make transactions or download useful apps.

What kind of feedback can I expect from the tutor?

- A range of informal activities will be used by the tutor to see what you are learning which may include quizzes, question and answer, small projects and discussion
- You will have opportunities to discuss your progress with your tutor
- You will be encouraged to share your work with the group and discuss your learning
- You will be encouraged to consider other students work and give your opinions and suggestions

What else do I need to know? Is there anything I need to bring?

- What you need: You will need an internet connection, speakers, a microphone and a webcam so that you can use our video learning platform, Zoom. If you'd like to understand more Zoom please visit: <http://bit.ly/ZoomSpec>
- You will also need access to the internet outside of your sessions. You could do this using a

smart phone, tablet, laptop or a desktop computer (at home or through a library etc.).

- You will need a personal email address to join the WEA's digital learning platform, Canvas so that you can receive resources, record your progress and achievement and to work with others and share ideas. If you want to understand more about our digital learning platform please visit:

<http://bit.ly/WEAonline>

- Please ensure you have your own device.

Pre-course work, reading and information sources

- You will have access to course resources and links to wider learning through the WEA's digital learning platform, Canvas: <http://bit.ly/WEAonline>

- No pre reading is required but research on the subject on the internet or in the library may be helpful

Possible next steps after this course (including career opportunities if appropriate)

- Progress to another WEA course

- Progress to a course with another provider

- Become involved with the WEA in a range of voluntary work and other activities including campaigning as a WEA member

- Become involved as a volunteer for a WEA partner or another organisation

- Access the WEA What Next? booklet here <http://www.wea.org.uk/learn-wea/what-can-i-do-next>

Learning with the WEA

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB
Tel: 0300 303 3464 Email: courseenquiries@wea.org.uk



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