

WEA Course information sheet 2020-21



**Adult Learning
Within Reach**

Course title: Counselling & Mentoring Skills		Course ID: C2421751
Start date: 30/09/2020	End date: 21/10/2020	Day(s)/time(s): Wed 10:00
Number of sessions: 4	Hours per session: 2	Tutor Allison Le Boutillier
Additional hours:	Online Learning Hours: 0	
Specific funder/partner requirements: This course is aimed at Tower Hamlets residents but may be enrolled to by any London postcode resident.		
Awarding body (if any): Title of qualification to be gained:		Level: Entry 3
Fee: £25.60 or Free if you are in receipt of an income related benefit (only SFA funded) Accreditation Fee (if applicable):		
Venue: Online Learning, Online, ZZ99 9ZZ		
<p>Theme(s): The WEA has four themes it uses for planning its provision.</p> <p>Employability – helping students to get a job or to make progress in their employment</p> <p>Health and Wellbeing – making a positive contribution to their own or others health and wellbeing</p> <p>Community Engagement – encouraging students to be positively involved in their communities</p> <p>Culture – learning about diverse cultures, identities and environments</p> <p>The Theme(s) used in planning your course is/ are:</p> <p>1. Employability 2. Community Engagement</p>		

<p>Course Aim</p> <p>This course will explain the role and skills of a mentor and counsellor as well as setting ground rules and anticipating pitfalls.</p>
<p>Course Description</p> <p>This course is beneficial to anyone wanting to work voluntarily in a mentoring or counselling role. Participants will learn about the key skills required to perform each role and what the roles consist of.</p> <p>They will learn how to set ground rules and expectations for their sessions, how to plan sessions and how to manage pitfalls.</p> <p>Real case studies will be used and participants will consider how they would manage difficult situations.</p> <p>The course will also discuss boundaries, confidentiality and the next steps for those wanting to work in these roles.</p>
<p>Do I need any particular skills or experience?</p>
<p>What will I achieve?</p> <p>By the end of the course I will be able to:</p> <p>1. Discuss the role of a mentor and counsellor.</p>

2. Identify the key skills required of a mentor and counsellor.
3. Set ground rules for my mentoring and counselling sessions.
4. Use at least 2 strategies to help manage difficult situations.
5. Recognise the next steps to becoming a mentor/counsellor.

What teaching methods will be used and will there be work outside of the class?

- The WEA's digital learning platform, Canvas will be used to provide resources or to support lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. If you want to understand more about our digital learning platform please visit: <http://bit.ly/WEAonline>

What kind of feedback can I expect from the tutor?

- You will have opportunities to discuss your progress with your tutor
- You will be encouraged to share your work with the group and discuss your learning

What else do I need to know? Is there anything I need to bring?

- What you need: You will need an internet connection, speakers, a microphone and a webcam so that you can use our video learning platform, Zoom. If you'd like to understand more Zoom please visit: <http://bit.ly/ZoomSpec>
- You will need a personal email address to join the WEA's digital learning platform, Canvas so that you can receive resources, record your progress and achievement and to work with others and share ideas. If you want to understand more about our digital learning platform please visit: <http://bit.ly/WEAonline>

Pre-course work, reading and information sources

- No pre reading or pre course work is required

Possible next steps after this course (including career opportunities if appropriate)

- Progress to another WEA course
- This course could lead to a range of job opportunities. Follow link to National Careers Service for more details <https://nationalcareersservice.direct.gov.uk/>
- Become involved with the WEA in a range of voluntary work and other activities including campaigning as a WEA member

Learning with the WEA

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement

and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB
Tel: 0300 303 3464 Email: courseenquiries@wea.org.uk



Education & Skills
Funding Agency



European Union
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