

Course title: Helping in Schools - Online with Graeme Cozens		Course ID: C3531706
Start date: 24/09/2020	End date: 29/10/2020	Day(s)/time(s): Thu 19:00
Number of sessions: 6	Hours per session: 1.5	Tutor Graeme Cozens
Additional hours:	Online Learning Hours: 0	
Specific funder/partner requirements:		
Awarding body (if any): Title of qualification to be gained:		Level: Level 1
Fee: £28.80 or Free if you are in receipt of an income related benefit (only SFA funded)		
Accreditation Fee (if applicable):		
Venue: Online Learning, Online, ZZ99 9ZZ		
<p>Theme(s): The WEA has four themes it uses for planning its provision. Employability – helping students to get a job or to make progress in their employment Health and Wellbeing – making a positive contribution to their own or others health and wellbeing Community Engagement – encouraging students to be positively involved in their communities Culture – learning about diverse cultures, identities and environments</p> <p>The Theme(s) used in planning your course is/ are:</p> <p>1. Health and Wellbeing 2. Community Engagement</p>		

Course Aim

To provide an introduction to the expectations and practicalities of supporting children in schools and colleges. To help participants increase their confidence in applying for posts. To consolidate IT skills using Canvas and Zoom.

Course Description

This course is fully online. You will be accessing it through Canvas, which is our virtual learning environment and Zoom, which is video conferencing software. You will need a reliable internet connection, access to a computer or other internet linked device with camera and microphone. We will email you links to Canvas and Zoom; please accept these; the sender will show as "instructure", without these you will not have access. You might like to try this out before the course and let us know if you have any issues.

It is for those of you who want to find out more about what is involved in working in a school/college as a Volunteer or Teaching Assistant, supporting a school as a Governor, or maybe so that you can help your child through their education with greater confidence. We will cover topics eg Relationships & Teamwork, SEND, and job-hunting. The course aims to give you insights to help you become part of the team, and the confidence to make a valuable contribution there.

Do I need any particular skills or experience?

- You will need your own personal email address so that you're able to login to the WEA's digital

learning platform: WEA Canvas. You will need to be able to understand how to follow URL links to pages on the internet. If you want to understand more about Canvas please visit:

<http://bit.ly/WEAonline>

- You will need to be able to follow links to join our WEA live video learning platform: WEA Zoom. If you'd like to understand more about our video learning platform, Zoom please visit:

<http://bit.ly/WEAonline> and <http://bit.ly/ZoomSpec>

- This course is for a group of around 15 students studying in a live video-learning platform conference and an online digital learning environment platform from the comfort of your own home.
- This course is suitable for beginners and improvers

What will I achieve?

By the end of the course I will be able to:

1. feel comfortable and confident helping in schools, and to have a greater insight into the role of the helper in schools
2. have an insight into the ways in which schools differ while providing a similar function, and into the complex variety of relationships that exists among the school population
3. understand the importance of safeguarding for everyone in a school
4. understand that every child has learning needs, and to have the knowledge and confidence to help to meet those needs
5. devise a personal plan of action for helping in schools, and / or feel more confident as a parent liaising with adults re my child's learning

What teaching methods will be used and will there be work outside of the class?

- The WEA's digital learning platform, Canvas will be used to provide resources or to support lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. If you want to understand more about our digital learning platform please visit:

<http://bit.ly/WEAonline>

- The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning
- We will all share experiences and learn together in a varied and fun way. You may be asked to find out or think about some of the topics between sessions.

What kind of feedback can I expect from the tutor?

- A range of informal activities will be used by the tutor to see what you are learning which may include quizzes, question and answer, small projects and discussion

What else do I need to know? Is there anything I need to bring?

- What you need: You will need an internet connection, speakers, a microphone and a webcam so that you can use our video learning platform, Zoom. If you'd like to understand more Zoom please visit: <http://bit.ly/ZoomSpec>

- You will also need access to the internet outside of your sessions. You could do this using a smart phone, tablet, laptop or a desktop computer (at home or through a library etc.).

- You will need a personal email address to join the WEA's digital learning platform, Canvas so that you can receive resources, record your progress and achievement and to work with others and share ideas. If you want to understand more about our digital learning platform please visit:

<http://bit.ly/WEAonline>

Pre-course work, reading and information sources

- You will have access to course resources and links to wider learning through the WEA's digital learning platform, Canvas: <http://bit.ly/WEAonline>
- No pre reading or pre course work is required

Possible next steps after this course (including career opportunities if appropriate)

- This course could lead to a range of job opportunities. Follow link to National Careers Service for more details <https://nationalcareersservice.direct.gov.uk/>
- Access the WEA What Next? booklet here <http://www.wea.org.uk/learn-wea/what-can-i-do-next>
- While this course may not be a direct gateway to the workplace, it is designed to help you find the way with increased credibility, knowledge and confidence.

Learning with the WEA

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for most courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB
Tel: 0300 303 3464 Email: courseenquiries@wea.org.uk



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