



4. Confidently use the internet to search for information on local leisure activities, including WEA & LAT, and access national and local advice and Information websites.

5. Confidently use a Word Processing application where I will have the ability to write letters and format documents.

#### **What teaching methods will be used and will there be work outside of the class?**

- The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning

#### **What kind of feedback can I expect from the tutor?**

- A range of informal activities will be used by the tutor to see what you are learning which may include quizzes, question and answer, small projects and discussion  
- You will have opportunities to discuss your progress with your tutor

#### **What else do I need to know? Is there anything I need to bring?**

- When attending a WEA session it is important that learners do bring equipment these being a writing pen and pad and also a memory storing device (optional).

#### **Pre-course work, reading and information sources**

- No pre reading or pre course work is required

#### **Possible next steps after this course including career opportunities if appropriate**

- Progress to another WEA course

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept a Learning Agreement. Full details of the Learning Agreement can be found on our website at <http://www.wea.org.uk/about-us/policies>. This applies to all courses you take in this academic year.

You can enrol online for some courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB Tel: 0300 303 3464 Email: [courseenquiries@wea.org.uk](mailto:courseenquiries@wea.org.uk)

