

WEA Course Information Sheet 2017-18



Course title: BBO - BOF - Module 2 Inspiring People into Employment Broadening Horizons		Course ID: C3841134
Start date: 29/11/2017	End date: 29/11/2017	Day(s)/time(s): Wed 09:30
Number of sessions: 1	Hours per session: 5	Tutor: Karen Bellion
Additional hours:	Specific funder/partner requirements: Part of broader Financial Capability course, delivered by CAB in Liverpool City Region. Project is led by The Women's Organisation. PIN number only to be given out to CAB Key Workers and BOF Coordinators	
Awarding body (if any): Title of qualification to be gained:		Level: Level 1
Fee: £.00 or Free if you are in receipt of an income related benefit (only SFA funded) Accreditation Fee (if applicable):		
Venue: Parklands Library, Parklands, Conleach Road, Liverpool, Merseyside, L24 0TY		
Theme(s): The WEA has four themes it uses for planning its provision. Employability – helping students to get a job or to make progress in their employment Health and Wellbeing – making a positive contribution to their own or others health and wellbeing Community Engagement – encouraging students to be positively involved in their communities Culture – learning about diverse cultures, identities and environments The Theme(s) used in planning your course is/ are: 1. Employability 2.		

<p>Course Aim</p> <p>The course encourages and motivates people of working age to gain employment The course is designed to help re-engage the long term unemployed with activities that aid employment prospects in the future.</p>
<p>Course Description</p> <p>An introductory session for individuals who wish to increase confidence, skills, knowledge and employability opportunities. The course consists of a five hour session . Participants must complete the 5hours class room based learning to gain certificate of attendance. Topics covered</p> <ol style="list-style-type: none">1. Identify skills and skills gap2. Set and prioritize goals3. Discuss educational options4. Reflect on learning to date Identify and evaluate destination pathways to next steps

Do I need any particular skills or experience?

- No skills or experience needed
- All registrations onto the course are referral via The BBO BOF project at local Citizens Advice.

What will I achieve?**By the end of the course I will be able to:**

1. Describe your dream job
2. Set up to 3 goals to achieve your dreams
3. Identify qualities and skills e.g. determination, imagination
4. Imagine where you would like to be in ... year's time.

What steps can you take to start to make this happen? Identify 2 sources of support along the way..?

What teaching methods will be used and will there be work outside of the class?

- The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning
- There will be plenty of opportunity for you to discuss progress with other participants and your tutor and the Learning

What kind of feedback can I expect from the tutor?

- A range of informal activities will be used by the tutor to see what you are learning which may include quizzes, question and answer, small projects and discussion
- There will be plenty of opportunity for you to discuss progress with other participants and your tutor and the Learning

What else do I need to know? Is there anything I need to bring?

- Nothing else is needed

Pre-course work, reading and information sources

- No pre reading or pre course work is required

Possible next steps after this course including career opportunities if appropriate

- Progress to another WEA course
- Progress to a course with another provider
- You should feel more confident to undertake further learning, either with the WEA or with another provider, and you will be confident to show others what you have learnt.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept a Learning Agreement. Full details of the Learning Agreement can be found on our website at <http://www.wea.org.uk/about-us/policies>. This applies to all courses you take in this academic year.

You can enrol online for some courses <http://www.wea.org.uk/learn-wea/course-search> or contact:
WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB
Tel: 0300 303 3464 Email: courseenquiries@wea.org.uk



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