

# WEA Course information sheet

## 2019-20



Adult Learning  
Within Reach

<b>Course title:</b> Family History Basics: Masterclass		<b>Course ID:</b> C3675690
<b>Start date:</b> 08/10/2019	<b>End date:</b> 03/12/2019	<b>Day(s)/time(s):</b> Tue 10:15
<b>Number of sessions:</b> 8	<b>Hours per session:</b> 2.25	<b>Tutor:</b> Jacqueline Depelle
<b>Additional hours:</b>	<b>Online Learning Hours:</b> 0	
<b>Specific funder/partner requirements:</b>		
<b>Awarding body (if any):</b>		<b>Level:</b> Level 1
<b>Title of qualification to be gained:</b>		
<b>Fee:</b> £68.40 or <b>Free</b> if you are in receipt of an income related benefit (only SFA funded)		
<b>Accreditation Fee</b> (if applicable):		
<b>Venue:</b> Friends' Meeting House, Queen Parade, Harrogate, North Yorkshire, HG1 5PP		
<b>Theme(s):</b> The WEA has four themes it uses for planning its provision. <b>Employability</b> – helping students to get a job or to make progress in their employment <b>Health and Wellbeing</b> – making a positive contribution to their own or others health and wellbeing <b>Community Engagement</b> – encouraging students to be positively involved in their communities <b>Culture</b> – learning about diverse cultures, identities and environments  The Theme(s) used in planning your course is/ are:  1. <b>Culture Education</b> 2.		

**Course Aim**  
To review and revisit basic essential sources for family and local history working backwards in time, paying particular attention to reasons for creation and methods of compilation. General guidance, web support and optional project included.

**Course Description**  
In 2010 Pauline Litton MBE, published Pitfalls and Possibilities in Family History Research based on a very useful series of advisory articles in Family Tree Magazine. The book brought together years of practical research skills and strategies developed mainly in pre-internet years. In today's heavily indexed online world it's important to bear in mind the reasons behind the creation of the records, relevant rules and regulations as well as their strengths and weaknesses. Join our masterclass to review and revisit vital records, highlight common stumbling blocks as well as sharing hints and tips for successfully discovering our ancestors' lives. Includes general guidance, website advice, potential project work and optional events.

**Do I need any particular skills or experience?**

**What will I achieve?**  
**By the end of the course I will be able to:**  
 1. Explain how both types of Civil Registration indexes were constructed; list two unique websites specifying their differences and provide examples of where the system didn't produce the

anticipated results and explain why not

2. List at least two other record sets for each category which are contemporary to Birth, Marriage and Death entries; demonstrate a check list system to ensure these associated sources are followed up providing specimen results
3. Recount the general methodology for collecting the census 1841 - 1901 and 1911; advising two new questions from the 1921 census as well as describing four ways by which a census enumerators' book might be checked for missing entries
4. Provide details of three specialist books on two of the above topics and three dedicated website knowledge bases
5. Present this term or next a short illustrated narrative account of a Heritage Plaque which has associations with my Family or Local History research which will include one original record image and an explanatory family tree

### **What teaching methods will be used and will there be work outside of the class?**

- The WEA tutor will use a range of different teaching and learning methods and encourage you and the group to be actively involved in your learning
- You may be asked to undertake additional work in your own time to support your learning

### **What kind of feedback can I expect from the tutor?**

- A range of informal activities will be used by the tutor to see what you are learning which may include quizzes, question and answer, small projects and discussion
- Advise on individual research interests.

### **What else do I need to know? Is there anything I need to bring?**

- Nothing else is needed
- It would be helpful if you had access to the internet (Mobile phone, tablet or computer at home or through a library etc.)

### **Pre-course work, reading and information sources**

- No pre reading or pre course work is required
- Some experience of family tree construction.

### **Possible next steps after this course (including career opportunities if appropriate)**

- Progress to another WEA course
- Progress to a course with another provider
- Access the WEA What Next? booklet here <http://www.wea.org.uk/learn-wea/what-can-i-do-next>

### **Learning with the WEA**

WEA courses increasingly make use of the rich variety of educational tools and material available on the internet and from digital devices. The WEA's digital learning platform, Canvas will play an increasing role in all WEA courses to provide resources or support, or to conduct lessons, enable assessment, provide learner feedback and for other activities for individuals away from the course. It is helpful, although not essential if you have access to a computer or smartphone to support your course.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, Student Handbook here <http://www.wea.org.uk/learn-wea/student-support> This includes information on fees, learning support and financial support. As part of your course you accept our Learning Agreement and Privacy Notice. Full details of the Learning Agreement and privacy notice can be found on our website at <http://www.wea.org.uk/policies>. This applies to all courses you take in this academic year.

You can enrol online for some courses <http://www.wea.org.uk/learn-wea/course-search> or contact: WEA Support Services, Suite 10B Joseph's Well, Hanover Way, Leeds, West Yorkshire, LS3 1AB  
Tel: 0300 303 3464 Email: [courseenquiries@wea.org.uk](mailto:courseenquiries@wea.org.uk)



Education & Skills  
Funding Agency



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