



will learn how to layout your manuscript correctly, write a covering letter to agents, compose a synopsis and gain an understanding of how to present a final draft to agents and publishers.

### **What will it be like?**

WEA classes are friendly and supportive. You will be encouraged to work together with your fellow students and tutor. You will be asked to share your ideas and views in the class and work with the group to give and accept feedback in a supportive environment. The WEA tutor will use a range of different teaching and learning methods and encourage you to be actively involved in your learning. You may be asked to undertake work to support your course outside of your class.

### **By the end of the course I should be able to:**

1. Layout their manuscript correctly
2. Create a title for their novel
3. Edit their MSS effectively
4. Write a synopsis
5. Write a covering letter to a publisher/agent

### **How will I know I'm making progress?**

Each student will receive feedback and editing suggestions, given by the group members, and the tutor.

At the end of every session, each student fills in a Personal Achievement form, to which the tutor will add comments and suggestions in order to have a dialogue with the tutor and to help them improve their writing.

### **What else do I need to know, do or bring?**

Pen & paper

No class on 02.06.16

### **Reading and information sources**

No

### **What could the course lead to?**

Submitting your completed manuscript to an agent. Creating your own writing group. Applying for a creative writing course at a university.

You can read about your entitlements and responsibilities as a WEA student in our leaflet, *Services for Students* here <http://www.wea.org.uk/courses/information> This includes information on fees, learning support and financial support. As part of your first course you accept a learning agreement (the tear-off portion of your enrolment form). This applies to all courses you take in this academic year.

You can enrol online for some courses <http://www.wea.org.uk/courses> or contact: South West Region, Unit 57, Riverside Estate, Sir Thomas Longley Road, Rochester, Kent, ME2 4DP Tel: 0300 303 3464 Email: [courseenquiries@wea.org.uk](mailto:courseenquiries@wea.org.uk)



